

# Regular Meeting of the Buena Park Library District Board of Trustees

Wednesday, November 4, 2020  
5:30 PM

Please click the link below to join the webinar:

<https://zoom.us/j/92581622844>

Or dial: (669) 900-6833

Enter Webinar ID: 925 8162 2844

**Please note that the public will be muted by default.**

If you would like to speak during the public comment portion of the meeting, you have the following options:

- Online - raise your hand, or use the Q&A panel to submit your comments.
- Phone (voice only) - press \*9 to raise your hand, \*6 to send a request to be unmuted to submit comments.

AGENDA  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

Wednesday, November 4, 2020

5:30 p.m. online – Zoom webinar <https://zoom.us/j/92581622844>

\*\*(Distributed agenda information viewable/obtainable in Administration Office.

Agenda and Minutes at [www.buenaparklibrary.org](http://www.buenaparklibrary.org)\*\*

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CALL TO ORDER \_\_\_\_\_

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Also	_____	_____	_____	_____	_____

I. ACTION ON MINUTES

a) Regular Meeting of October 6, 2020

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of October 31, 2020
- b) Revenue – \$55,083 and Expenditures – \$855,472 Budget vs. Actual Report July 1, 2020 through October 31, 2020
- c) Quarterly Cash Flow Trend Analysis
- d) CERBT Summary
- e) Check Register as of October 31, 2020
- f) Monthly Statistical Reports for October 2020

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		IC	PG	RR	AS	DS
V. NEW BUSINESS						
a) Audit Report presented by auditor	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Approval of 2021 Holidays	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
VII. FUTURE AGENDA ITEMS						
a) Election of Board Officers in December						
b) Mid-Year Detailed Budget Review in January						
c) Mid-Year Plan of Service Review in January						
VIII. CONSENT CALENDAR	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

*All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.*

a) Personnel Action

1. Resignation of Librarian Yoonha Hwang effective October 10, 2020.
2. Resignation of PT Library Clerk Diane Kim effective October 10, 2020.
3. Merit increase for FT Library Assistant Joe Famolaro to Step 9 on the Salary Scale effective November 20, 2020.

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		IC	PG	RR	AS	DS
ADJOURNMENT	_____					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___