

REGULAR MEETING of THE BUENA PARK LIBRARY BOARD OF TRUSTEES

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of COVID-19. The Governor issued Executive Order N-25-20, which allows public meetings to be held electronically. Please be advised that some, or all, of the Board members and Library staff will attend virtually.

When: July 7, 2020 at 05:30 PM Pacific Time
Topic: Regular Board Meeting

Please click the link below to join the webinar:

<https://zoom.us/j/96890714921>

Or Telephone:

Dial: US: (669) 900-6833 or (253) 215-8782

Webinar ID: 968 9071 4921

Please note that the public will be muted by default.

If you would like to speak during the public comment portion of the meeting, you have the following options:

- Online - raise your hand, or use the Q&A panel to submit your comments.
- Phone (voice only) - press *9 to raise your hand, *6 to send a request to be unmuted to submit comments.

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT
 7150 La Palma Avenue

July 7, 2020

5:30 p.m. Virtual Zoom Meeting

**(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

		IC	PG	RR	AS	DS
CALL TO ORDER	_____					
PLEDGE OF ALLEGIANCE						
ROLL CALL		Present	_____	_____	_____	_____
		Absent	_____	_____	_____	_____
		Also	_____	_____	_____	_____
I. ACTION ON MINUTES						
a) Regular Meeting of June 2, 2020		Motion	_____	_____	_____	_____
		2nd	_____	_____	_____	_____
		Ayes	_____	_____	_____	_____
		Noes	_____	_____	_____	_____
		Absent	_____	_____	_____	_____
		Abstain	_____	_____	_____	_____
II. ORAL COMMUNICATIONS						
a) From Public Concerning Non-agenda Items						
b) Board Members' Reports on Conferences Attended or Meetings Scheduled						
III. CORRESPONDENCE						
a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations						
b) Director's Report						
IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR						
a) Balance Sheet as of June 30, 2020						
b) Revenue - \$3,823,951 and Expenditures - \$2,989,072 Budget vs. Actual Report July 1, 2019 through June 30, 2020						
c) Check Register through June 30, 2020						
d) Monthly Statistical Reports for June 2020						
V. NEW BUSINESS						
a) Consideration and approval of the Final Budget for Fiscal Year 2020 – 2021 in the Amount of \$2,899,000		Motion	_____	_____	_____	_____
		2nd	_____	_____	_____	_____
		Ayes	_____	_____	_____	_____
		Noes	_____	_____	_____	_____
		Absent	_____	_____	_____	_____
		Abstain	_____	_____	_____	_____

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		IC	PG	RR	AS	DS
b) Review of past year's service accomplishments	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
c) Service Objectives for next Fiscal Year	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
d) Consideration and approval of 2020-21 Agreement for Professional Services with Dannis Woliver Kelley	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
e) Review and approval of Hotspot Loan Program and Policy	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
f) CSDA Board of Directors Southern Network Election	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

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IC PG RR AS DS

VI. FUTURE AGENDA ITEMS

- a) Annual Report in September
- b) Annual Review of the Trustee Handbook in October

VII. CONSENT CALENDAR

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Personnel Action

1. Merit increase for P/T Library Clerk, Marjorie Portillo, to Step 2 on the Salary Scale Effective July 17, 2020.
2. Merit increase for P/T Library Page, Randy Richter, to Step 5 on the Salary Scale Effective July 17, 2020.

ADJOURNMENT _____

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___