

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT
 7150 La Palma Avenue

July 5, 2016

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

MF PG IC AS DS

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	___	___	___	___	___
Absent	___	___	___	___	___
Also	___	___	___	___	___

I. ACTION ON MINUTES

a) Regular Meeting of June 7, 2016

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of June 30, 2016
- b) Revenue - \$3,352,207 and Expenditures - \$2,630,977 Budget vs. Actual Report July 1, 2015 through June 30, 2016
- c) Check Register from June 3 to June 24, 2016
- d) Monthly Statistical Reports for June 2016

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V. NEW BUSINESS

a) Receive and File the Plan of Service Accomplishments for Fiscal Year 2015-16

b) Consideration and Approval of the Service Objectives for Fiscal Year 2016 – 2017	Motion 2nd Ayes Noes Absent Abstain	____	____	____	____	____
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c) Consideration and Approval of the Final Budget for Fiscal Year 2016 – 2017 in the Amount of \$2,795,900	Motion 2nd Ayes Noes Absent Abstain	____	____	____	____	____
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d) Consideration and Approval to Give a 1% Cost of Living Adjustment to Library Staff Effective July 08, 2016	Motion 2nd Ayes Noes Absent Abstain	____	____	____	____	____
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e) Consideration and Approval of a 10% increase to the Salary Scale of the following positions: - Public Services Supervisor - Systems Services Supervisor - Business Officer Effective July 08, 2016	Motion 2nd Ayes Noes Absent Abstain	____	____	____	____	____
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f) Consideration and Approval of a 2% increase to the salary scale of the Library Page position Effective July 08, 2016	Motion 2nd Ayes Noes Absent Abstain	____	____	____	____	____
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		MF	PG	IC	AS	DS
g) Consideration and Approval of the 2016-2017 Agreement for Professional Services with the Law Firm, Dannis Woliver and Kelley (DWK)	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
h) Approval to reschedule the November 2016 Board Meeting	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
i) Review of the New Hire Policy in Employee Handbook	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
j) CSDA Board of Directors Election 2016	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

VI. FUTURE AGENDA ITEMS

- a) Annual Report in September
- b) Annual Review of the Trustee Handbook in October

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	MF	PG	IC	AS	DS
VII. CONSENT CALENDAR					
Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Personnel Action

1. Reclassification of Michele Pisa-Jones to P/T Library Clerk I, at Step 1 on the Salary Scale, effective June 10, 2016.
2. Resignation of P/T Library Clerk I, Ivette Delgado, effective June 17, 2016.
3. Resignation of P/T Library Clerk I, Josepha Barendrecht, effective June 30, 2016.
4. Merit Increase for P/T Page, Randy Richter, to Step 3 on the Salary Scale Effective July 22, 2016.

ADJOURNMENT _____					
	Motion	___	___	___	___
	2nd	___	___	___	___
	Ayes	___	___	___	___
	Noes	___	___	___	___
	Absent	___	___	___	___
	Abstain	___	___	___	___