

AGENDA  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE BUENA PARK LIBRARY DISTRICT  
 7150 La Palma Avenue

August 6, 2019

5:30 p.m. Library Board Room

\*\*(Distributed agenda information viewable/obtainable in Administration Office.  
 Agenda and Minutes at [www.buenaparklibrary.org](http://www.buenaparklibrary.org))\*\*

IC    PG    RR    AS    DS

CALL TO ORDER \_\_\_\_\_

PLEDGE OF ALLEGIANCE

ROLL CALL	Present	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Also	_____	_____	_____	_____	_____

I. ACTION ON MINUTES

a) Regular Meeting of July 2, 2019	Motion	_____	_____	_____	_____	_____
	2nd	_____	_____	_____	_____	_____
	Ayes	_____	_____	_____	_____	_____
	Noes	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Abstain	_____	_____	_____	_____	_____

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of July 31, 2019
- b) Revenue - \$32,096 and Expenditures - \$-21,861 Budget vs. Actual Report  
July 1, 2019 through July 31, 2019
- c) Quarterly Cash Flow Trend Analysis
- d) Check Register through July 31, 2019
- e) Monthly Statistical Reports for July 2019

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		IC	PG	RR	AS	DS
V.	NEW BUSINESS					
a)	Review of past year's Service Accomplishments	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
b)	Service Objective for new fiscal year	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
c)	Consideration and approval of expenses above the budgeted figures in various budget categories	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
d)	CSDA Board of Directors Election	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
e)	SDRMA Board of Directors Election	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
VI.	FUTURE AGENDA ITEMS					
a)	Annual Report in September					
b)	Annual Review of the Trustee Handbook in October					

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VII.	CONSENT CALENDAR	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___

*All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.*

a) Personnel Action

1. Merit increase for P/T Library Clerk Angelina Fuentes to Step 7 effective August 16, 2019.
2. Merit increase for P/T Library Clerk Stephanie Magana to Step 7 effective August 16, 2019.
3. Merit increase for Library Assistant Chelenne Slaven to Step 6 effective August 16, 2019.
4. Merit increase for P/T Library Clerk Diane Kim to Step 4 effective August 30, 2019.
5. Merit increase for Public Services Supervisor Helen Medina to Step 7 effective August 30, 2019.
6. Merit increase for P/T Librarian Ruth Cho to Step 7 effective August 30, 2019.

ADJOURNMENT	_____					
		Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___