

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT
 7150 La Palma Avenue
 September 1, 2015
 5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

IC MF PG AS DS

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE

ROLL CALL	Present	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Also	_____	_____	_____	_____	_____

SWEARING IN OF APPOINTED TRUSTEE, IRENE CASTANEDA

I. ACTION ON MINUTES

a) Regular Meeting of August 4, 2015	Motion	_____	_____	_____	_____	_____
	2nd	_____	_____	_____	_____	_____
	Ayes	_____	_____	_____	_____	_____
	Noes	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Abstain	_____	_____	_____	_____	_____

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Recognition of BPLD Employee Service Milestone
- c) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of August 31, 2015
- b) Revenue – \$41,690 and Expenditures – \$392,970 Budget vs. Actual Report
 July 1, 2015 through August 31, 2015
- c) CERBT Quarterly Statement
- d) Check Register as of August 31, 2015
- e) Monthly Statistical Reports for August 2015

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		IC	MF	PG	AS	DS
V.	NEW BUSINESS					
	a) Review and Approval of the Public Restroom Upgrades	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
	b) Review and Approval of the Sick Leave Policy Revisions	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
	c) Consideration and Approval of the Annual Report for Fiscal Year 2014-2015	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
VI.	FUTURE AGENDA ITEMS					
	a) Annual Review of the Trustee Handbook in October					
VII.	CONSENT CALENDAR	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

- a) Personnel Action
 1. New Hire, P/T Library Assistant, Megan Wagner, at Step 2 on the Salary Scale, effective July 22, 2015.
 2. New Hire, P/T Library Page, Ingrid Adams, at Step 1 on the Salary Scale, effective July 31, 2015.

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3. New Hire, P/T Library Page, Tomas Moran, at Step 1 on the Salary Scale, effective July 31, 2015.
4. New Hire, P/T Library Page, Carolina Villegas, at Step 1 on the Salary Scale, effective July 31, 2015.
5. Resignation of P/T Library Assistant, Megan Wagner, effective September 1, 2015.
6. Reclassification of Joseph Famolaro to P/T Library Assistant at Step 3 on the Salary Scale, effective September 4, 2015.

b) Unpaid Bills Detail August 2015

ADJOURNMENT _____

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____