

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

September 2, 2014

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.

Agenda and Minutes at www.buenaparklibrary.org**

MF PG DM AS DS

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Also	_____	_____	_____	_____	_____

I. ACTION ON MINUTES

a) Regular Meeting of
 August 5, 2014

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Recognition of BPLD Employee Service Milestones
- c) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of August 31, 2014
- b) Revenue – \$60,927 and Expenditures – \$332,596 Budget vs. Actual Report July 1, 2014 through August 31, 2014
- d) Check Register as of August 31, 2014
- e) Monthly Statistical Reports for August 2014

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		MF	PG	DM	AS	DS
V. NEW BUSINESS						
a) Review and Approval of the Annual Report for 2013-2014	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
VI. FUTURE AGENDA ITEMS						
a) Annual Review of the Trustee Handbook in October						
VII. CONSENT CALENDAR	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

- a) Personnel Action
 1. Reclassification of Ashley Parker to F/T Library Clerk II, Acquisitions at Step 2 on the Salary Scale, effective July 11, 2014.
 2. Reclassification of Stella Galvan to F/T Library Clerk II, Circulation at Step 6 on the Salary Scale, effective July 25, 2014.
 3. Merit Increase for F/T Library Assistant, Ruth Cho, to Step 2 on the Salary Scale, effective August 22, 2014.
 4. Resignation of Systems Services Librarian, Antonio Dillehunt, effective August 26, 2014.
 5. Resignation of Library Clerk I, Kelsey Quinn, effective September 8, 2014.
- b) Unpaid Bills Detail August 2014

ADJOURNMENT _____	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

