

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

May 3, 2016

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.

Agenda and Minutes at www.buenaparklibrary.org**

IC MF PG AS DS

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Also	_____	_____	_____	_____	_____

I. ACTION ON MINUTES

a) Regular Meeting of April 5, 2016

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of April 30, 2016
- b) Revenue – \$2,725,134 and Expenditures – \$2,156,340 Budget vs. Actual Report July 1, 2015 through April 30, 2016
- c) Quarterly Cash Flow Trend Analysis
- d) CERBT Quarterly Statement
- e) Orange County Investment Pool Apportionment Yields
- f) Check Register from April 1 through April 27, 2016
- g) Monthly Statistical Reports for April 2016

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		IC	MF	PG	AS	DS
V. NEW BUSINESS						
a) Analysis of draft Budget and Projected Income	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Approval of the Understanding of the Engagement by Fedak & Brown LLP for Auditing Services for the year ended June 30, 2016	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
c) Discussion and approval to purchase a community outreach vehicle	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
VI. FUTURE AGENDA ITEMS						
a) Gann Limit Resolution in June						
b) Annual Investment Policy Review in June						
c) Adoption of Final Budget in July						
d) Review of past year's Service Accomplishments in July						
e) Service Objectives for new fiscal year in July						
VII. CONSENT CALENDAR	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

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All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Personnel Action

1. Reclassification of Melissa Vasquez to P/T Library Clerk, at Step 1 on the Salary Scale, effective April 1, 2016.
2. New Hire, Librarian I, Ann M. Duarte, at Step 2 on the Salary Scale, effective April 18, 2016
3. Merit Increase for P/T Page, Diane Kim, to Step 3 on the Salary Scale effective May 13, 2016.

VIII. CLOSED SESSION

a) Public Employee Performance Evaluation
(Pursuant to Gov. Code Section 54957)

1. Library Director

ADJOURNMENT _____

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____