

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

May 6, 2014

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.

Agenda and Minutes at www.buenaparklibrary.org**

MF PG DM AS DS

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	___	___	___	___	___
Absent	___	___	___	___	___
Also	___	___	___	___	___

I. ACTION ON MINUTES

a) Regular Meeting of
 April 1, 2014

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

II. ORAL COMMUNICATIONS

- a) From Public concerning non-agenda items
- b) Board Members' Reports on conferences attended or meetings scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' suggestions from individuals requesting purchase of materials or proposing changes to Library operations
- b) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of April 30, 2014
- b) Revenue - \$2,350,608 and Expenditures – \$1,649,181 Budget vs. Actual Report July 1, 2013 through April 30, 2014
- c) Quarterly Cash Flow Trend Analysis
- d) CERBT Quarterly Statement
- e) Check Register as of April 30, 2014
- f) Monthly Statistical Reports for April 2014

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		MF	PG	DM	AS	DS
V. NEW BUSINESS						
a) Annual Review of the Fund Balance and Reserve Policy	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Analysis of the Draft Budget and Projected Income						
c) Approval to Purchase Five Advanced Workstations in Education (AWE) Computers to Replace Three Old Ones in the Children's Room	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
d) Consideration of the Transmittal of Election Information for the District	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
e) Consideration of the Candidate Statement for the November Election Ballot	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
f) Selection of a Committee to Choose an Auditing Firm for a Three-Year Contract from Bids Received	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

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VI. FUTURE AGENDA ITEMS

- a) Approval of the Gann Appropriations Limit Resolution in June
- b) Annual Review of Investment Policy in June
- c) Review of the Past Year's Service Accomplishments in July
- d) Review of the Service Objectives for Fiscal Year 2014-2015 in July

VII. CONSENT CALENDAR

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

- a) Personnel Action
 - 1 Resignation of F/T Librarian, Heather Dillehunt, effective April 26, 2014.
 - 2. Merit Increase for P/T Library Assistant, Daniel Macri, to Step 2 on the Salary Scale, effective May 16, 2014.

- b) Unpaid Bills Detail April 2014

ADJOURNMENT _____

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

