

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

June 6, 2017

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.

Agenda and Minutes at www.buenaparklibrary.org**

MF PG IC AS DS

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Also	_____	_____	_____	_____	_____

I. ACTION ON MINUTES

a) Regular Meeting of May 2, 2017

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Recognition of BPLD Employee Service Milestones
- c) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of May 31, 2017
- b) Revenue – \$2,975,621 and Expenditures – \$2,550,805 Budget vs. Actual Report July 1, 2016 through May 31, 2017
- c) Check Register through May 31, 2017
- d) Monthly Statistical Reports for May 2017

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V.	NEW BUSINESS					
a)	Approval of Resolution #2017-1 Establishing the Upper limit of Appropriations for 2017-18	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
b)	Annual Review of the Investment Policy	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
c)	Consideration and approval of the 2017-18 Agreement for Professional Services with the Law Firm Dannis Woliver and Kelley (DWK)	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
d)	Consideration and approval of the proposed pension liability payment	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
e)	Consideration and approval of the quote for new CD shelving	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___

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		MF	PG	IC	AS	DS
f) Consideration and approval of the proposed Motion updates to the ISDOC bylaws	_____	_____	_____	_____	_____	_____
	2nd	_____	_____	_____	_____	_____
	Ayes	_____	_____	_____	_____	_____
	Noes	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Abstain	_____	_____	_____	_____	_____
g) CSDA Board of Directors Election 2017	Motion	_____	_____	_____	_____	_____
	2nd	_____	_____	_____	_____	_____
	Ayes	_____	_____	_____	_____	_____
	Noes	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Abstain	_____	_____	_____	_____	_____

VI. FUTURE AGENDA ITEMS

- a) Adoption of the Final Budget for Fiscal Year 2017-2018 in July
- b) Review of the Past Year's Service Accomplishment in July
- c) Service Objectives for Fiscal Year 2017-2018 in July

VII. CONSENT CALENDAR

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Personnel Action

1. Merit increase for Library Director, Mary McCasland, to Step 3 on the Salary Scale effective June 9, 2017.
2. Merit increase for Public Services Supervisor, Kathy Billings, to Step 9 on the Salary Scale effective June 23, 2017.

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3. Merit increase for P/T Library Assistant, Hannah Blatchford, to Step 2 on the Salary Scale effective June 9, 2017.
4. Merit increase for P/T Library Clerk I, Trevor Lepich, to Step 3 on the Salary Scale effective June 23, 2017

ADJOURNMENT _____

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___