

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE BUENA PARK LIBRARY DISTRICT
7150 La Palma Avenue
July 7, 2015

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.
Agenda and Minutes at www.buenaparklibrary.org)**

		MF	PG	DM	AS	DS
CALL TO ORDER	_____					
PLEDGE OF ALLEGIANCE						
ROLL CALL						
	Present	___	___	___	___	___
	Absent	___	___	___	___	___
	Also	___	___	___	___	___
I. ACTION ON MINUTES						
a) Regular Meeting of June 2, 2015	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
II. ORAL COMMUNICATIONS						
a) From Public Concerning Non-agenda Items						
b) Board Members' Reports on Conferences Attended or Meetings Scheduled						
c) Volunteer Guild Report						
III. CORRESPONDENCE						
a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations						
b) Director's Report						
IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR						
a) Balance Sheet as of June 30, 2015						
b) Revenue – \$3,091,974 and Expenditures – \$2,189,330 Budget vs. Actual Report July 1, 2014 through June 30, 2015						
c) Check Register as of June 30, 2015						
d) Monthly Statistical Reports for June 2015						
V. NEW BUSINESS						
a) Approval for Expenditures that Exceed Budgeted Amount	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___

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		MF	PG	DM	AS	DS
	Abstain	___	___	___	___	___
b)	Receive and File the Plan of Service Accomplishments for Fiscal Year 2014-2015					
c)	Consideration and Approval of the Service Objectives for Fiscal Year 2015-2016					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
d)	Consideration and Approval of the Final Budget for Fiscal Year 2015-2016 in the Amount of \$2,569,200					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
e)	Consideration and Approval to Give a 3% Cost of Living Adjustment to Library Staff Effective July 10, 2015					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
f)	Consideration and Approval of the 2014-2015 Agreement for Professional Services with the Law Firm, Dannis Woliver and Kelley (DWK)					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
g)	Consideration and Approval of the Proposed Independent Special Districts of Orange County (ISDOC) Bylaw Revisions					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

VI. FUTURE AGENDA ITEMS

- a) Annual Report in September
- b) Annual Review of the Trustee Handbook in October

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VII. CONSENT CALENDAR					
Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Personnel Action

1. Merit Increase for Librarian I, Phyllis Nisle, to Step 9 on the Salary Scale, effective July 10, 2015.
2. Merit Increase for P/T Administrative Assistant, Kathleen Bermosk, to Step 4 on the Salary Scale, effective July 10, 2015.
3. Resignation of P/T Library Page, Chelenne Slaven, effective July 11, 2015.
4. Merit Increase for P/T Library Clerk I, Josephine Flordelis, to Step 7 on the Salary Scale effective July 24, 2015.
5. Merit Increase for P/T Library Clerk I, Diane Ochoa, to Step 2 on the Salary Scale effective July 24, 2015.
6. Merit Increase for P/T Library Page, Randy Richter, to Step 2 on the Salary Scale effective July 24, 2015.

b) Unpaid Bills Detail June 2015

ADJOURNMENT	___				
Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___