

AGENDA  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE BUENA PARK LIBRARY DISTRICT  
 7150 La Palma Avenue

January 6, 2015

5:30 p.m. Library Board Room

\*\*(Distributed agenda information viewable/obtainable in Administration Office.  
 Agenda and Minutes at [www.buenaparklibrary.org](http://www.buenaparklibrary.org))\*\*

MF    PG    DM    AS    DS

CALL TO ORDER \_\_\_\_\_

PLEDGE OF ALLEGIANCE

ROLL CALL	Present	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Also	_____	_____	_____	_____	_____

PRESENTATION OF ROBERT PEARSON'S EAGLE SCOUT PROJECT TO THE LIBRARY

I. ACTION ON MINUTES

a) Regular Meeting of December 2, 2014	Motion	_____	_____	_____	_____	_____
	2nd	_____	_____	_____	_____	_____
	Ayes	_____	_____	_____	_____	_____
	Noes	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Abstain	_____	_____	_____	_____	_____

PRESENTATION

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of December 31, 2014
- b) Revenue – \$1,056,762 and Expenditures – \$1,000,157 Budget vs. Actual Report July 1, 2014 through December 31, 2014
- c) Check Register as of December 30, 2014
- d) Monthly Statistical Reports for December 2014

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		MF	PG	DM	AS	DS
V. NEW BUSINESS						
a) Mid-year Detailed Budget Review	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Mid-year Plan of Service Review	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
VI. FUTURE AGENDA ITEMS						
a) Review of Fines and Fees in February						
b) Review of the Record Retention Policy in March						
c) National Library Week Proclamation in March						
VII. CONSENT CALENDAR						
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

*All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.*

- a) Personnel Action
  - 1. Resignation of P/T Library Assistant, Daniel Macri, effective December 16, 2014.
  - 2. Merit Increase to Children’s Librarian, Mary Ivelia, to Step 4 on the Salary Scale, effective January 9, 2015.
  - 3. Merit Increase to Library Clerk II-Acquisitions Assistant, Ashley Parker, to Step 3 on the Salary Scale, effective January 23, 2015.
- b) Unpaid Bills Detail December 2014

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VIII. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Gov. Code Section 54956.9 (a)

Name of case: *Jennifer Shayne et al. v. California Department of Finance*

ADJOURNMENT \_\_\_\_\_

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____