

AGENDA  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE BUENA PARK LIBRARY DISTRICT  
 7150 La Palma Avenue

January 7, 2014

5:30 p.m. Library Board Room

\*\*(Distributed agenda information viewable/obtainable in Administration Office.  
 Agenda and Minutes at [www.buenaparklibrary.org](http://www.buenaparklibrary.org))\*\*

		MF	PG	DM	AS	DS
CALL TO ORDER	_____					
PLEDGE OF ALLEGIANCE						
ROLL CALL	Present	___	___	___	___	___
	Absent	___	___	___	___	___
	Also	___	___	___	___	___
I. ACTION ON MINUTES						
a) Regular Meeting of December 3, 2013	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
II. ORAL COMMUNICATIONS						
a) From Public concerning non-agenda items						
b) Board Members' Reports on conferences attended or meetings scheduled						
c) Volunteer Guild Report						
III. CORRESPONDENCE						
a) Patrons' suggestions from individuals requesting purchase of materials or proposing changes to Library operations						
b) Director's Report						
IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR						
a) Balance Sheet as of December 31, 2013						
b) Revenue - \$1,040,082 and Expenditures – \$978,118.49 Budget vs. Actual Report July 1, 2013 through December 31, 2013						
c) Check Register as of December 31, 2013						
d) Monthly Statistical Reports for December 2013						
V. NEW BUSINESS						
a) Accept and File the Mid-year Plan of Service Review	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

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		MF	PG	DM	AS	DS
b) Accept and File Mid-year Detailed Budget Review	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
c) Discussion and Approval to Open the Library on Mondays Beginning February 24, 2014	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
d) Discussion and Approval to Hire Full-time Librarians	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
e) Approval to Purchase Shelving and Additional Furniture Not to Exceed \$50,000	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
f) Approval of the Contract with Milliman, Inc. to Provide GASB-45 OPEB Actuarial Consulting Services	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Selection and Approval of the CERBT Asset Allocation Strategy	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
e) Discussion and Clarification of Issues in the Trustee Handbook						

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	MF	PG	DM	AS	DS
VI. FUTURE AGENDA ITEMS					
a) Annual Review of Fines and Fees in February					
b) National Library Week Proclamation Request in March					
VII. CONSENT CALENDAR					
Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

*All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.*

- a) Personnel Action
  - 1. Merit Increase for P/T Library Clerk I, Joe Famolaro, to Step 6 on the Salary Scale effective December 27, 2013.
  - 2. Merit Increase for F/T Librarian I, Mary Ivelia, to Step 3 on the Salary Scale effective January 10, 2014.
  - 3. Merit Increase for P/T Library Clerk II, Ashley Parker, to Step 2 on the Salary Scale effective January 24, 2014.
- b) Unpaid Bills Detail December 2013

ADJOURNMENT _____					
	Motion	___	___	___	___
	2nd	___	___	___	___
	Ayes	___	___	___	___
	Noes	___	___	___	___
	Absent	___	___	___	___
	Abstain	___	___	___	___

