

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

February 4, 2014

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.

Agenda and Minutes at www.buenaparklibrary.org**

		MF	PG	DM	AS	DS
CALL TO ORDER	_____					
PLEDGE OF ALLEGIANCE						
ROLL CALL						
	Present	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Also	_____	_____	_____	_____	_____
 I. ACTION ON MINUTES						
a) Regular Meeting of January 7, 2014	Motion	_____	_____	_____	_____	_____
	2nd	_____	_____	_____	_____	_____
	Ayes	_____	_____	_____	_____	_____
	Noes	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Abstain	_____	_____	_____	_____	_____
 II. ORAL COMMUNICATIONS						
a) From Public concerning non-agenda items						
b) Board Members' Reports on conferences attended or meetings scheduled						
c) Volunteer Guild Report						
 III. CORRESPONDENCE						
a) Patrons' suggestions from individuals requesting purchase of materials or proposing changes to Library operations						
b) Recognition of BPLD Employee Service Milestones						
c) Director's Report						
 IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR						
a) Balance Sheet as of January 31, 2014						
b) Revenue - \$1,558,569 and Expenditures – \$1,158,786 Budget vs. Actual Report July 1, 2013 through January 31, 2014						
c) Quarterly Cash Flow Trend Analysis						
d) CERBT Quarterly Statement						
e) Check Register as of January 31, 2014						
f) Monthly Statistical Reports for January 2014						

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V. NEW BUSINESS						
a) Review of Fees and Fines	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Consideration of Changing the Date of the April Board Meeting	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
VI. FUTURE AGENDA ITEMS						
a) National Library Week Proclamation Request in March						
VII. CONSENT CALENDAR	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

- a) Personnel Action
 1. Resignation of P/T Library Assistant, Katrina Lacerna effective January 22, 2014.
 2. Reclassification of Ivette Delgado to P/T Library Clerk I at Step 1 on the Salary Scale effective February 7, 2014.
 3. Reclassification of Angelina Fuentes to P/T Library Clerk I at Step 1 on the Salary Scale effective February 7, 2014.
 4. Reclassification of Stephanie Castellon to P/T Library Clerk I at Step 1 on the Salary Scale effective February 7, 2014.
 5. Merit Increase for Systems Services Librarian, Antonio Dillehunt, to Step 2 on the Salary Scale effective February 21, 2014.

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6. Merit Increase for Facilities Maintenance Supervisor, Raymond A Garcia, to Step 8 on the Salary Scale effective February 21, 2014.
7. Reclassification of Heather Dillehunt to F/T Librarian at Step 2 on the Salary Scale effective February 21, 2014.
8. Reclassification of Ruth Cho to F/T Librarian at Step 1 on the Salary Scale effective February 21, 2014.

b) Unpaid Bills Detail January 2014

ADJOURNMENT _____

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____

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