

AGENDA  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

December 1, 2015

5:30 p.m. Library Board Room

\*\*(Distributed agenda information viewable/obtainable in Administration Office.  
 Agenda and Minutes at [www.buenaparklibrary.org](http://www.buenaparklibrary.org))\*\*

IC   MF   PG   AS   DS

CALL TO ORDER \_\_\_\_\_

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	___	___	___	___	___
Absent	___	___	___	___	___
Also	___	___	___	___	___

I. ACTION ON MINUTES

a) Regular Meeting of November 3, 2015

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Recognition of BPLD Employee Service Milestone
- c) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of November 30, 2015
- b) Revenue – \$345,168 and Expenditures – \$969,969 Budget vs. Actual Report July 1, 2015 through November 30, 2015
- c) Check Register as of November 30, 2015
- d) Monthly Statistical Reports for November 2015

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		IC	MF	PG	AS	DS
V. NEW BUSINESS						
a) Election of Officers	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Review and Approval of the Restroom Modernization Project Proposal from Angeles Contractors, Inc	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
VI. FUTURE AGENDA ITEMS						
a) Mid-Year Detail Budget Review in January						
b) Mid-Year Plan of Service Review in January						
c) Review of Fees and Fines in February						
VII. CONSENT CALENDAR	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

*All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.*

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a) Personnel Action

1. Merit Increase for Business Officer, Marina Tutty, to Step 4 on the Salary Scale effective December 25, 2015.
2. Merit Increase for P/T Library Assistant, Johnny Truong, to Step 3 on the Salary Scale effective December 11, 2015.
3. Merit Increase for P/T Library Clerk I, Alberto Rios, to Step 3 on the Salary Scale effective December 25, 2015.
4. Resignation of P/T Administrative Assistant, Kathy Bermosk, effective November 10, 2015.

b) Unpaid Bills Detail November 2015

ADJOURNMENT \_\_\_\_\_

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___