

AGENDA  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

December 2, 2014

5:30 p.m. Library Board Room

\*\*(Distributed agenda information viewable/obtainable in Administration Office.

Agenda and Minutes at [www.buenaparklibrary.org](http://www.buenaparklibrary.org)\*\*

MF    PG    DM    AS    DS

CALL TO ORDER \_\_\_\_\_

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Also	_____	_____	_____	_____	_____

I. ACTION ON MINUTES

a) Regular Meeting of  
 November 4, 2014

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of November 30, 2014
- b) Revenue – \$269,171 and Expenditures – \$825,079 Budget vs. Actual Report July 1, 2014 through November 30, 2014
- c) Check Register as of November 30, 2014
- d) Monthly Statistical Reports for November 2014

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		MF	PG	DM	AS	DS
V. NEW BUSINESS						
a) Election of Officers	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Presentation of the Audit by the Auditor	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
VI. FUTURE AGENDA ITEMS						
a) Mid-year Detailed Budget Review in January						
b) Mid-year Plan of Service Review in January						
c) Review of Fines and Fees in February						
VII. CONSENT CALENDAR	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

*All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.*

- a) Personnel Action
1. New Hire, P/T Library Page, Diane Kim, at Step 1 on the Salary Scale, effective November 3, 2014.
  2. Merit Increase for P/T Library Assistant, Johnny Truong, to Step 2 on the Salary Scale, effective December 12, 2014.
  3. Merit Increase for P/T Library Page, Chelenne Slaven, to Step 2 on the Salary Scale, effective December 12, 2014.

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4. Merit Increase for Business Officer, Marina Tutty, to Step 3 on the Salary Scale, effective December 26, 2014.
5. Merit Increase for P/T Library Clerk, Joseph Famolaro, to Step 7 on the Salary Scale, effective December 26, 2014.
6. Merit Increase for P/T Library Clerk, Jesus Rios, to Step 2 on the Salary Scale, effective December 26, 2014.

b) Unpaid Bills Detail November 2014

ADJOURNMENT \_\_\_\_\_

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____